

**Join The Guild of Metalsmiths**

Send \$30 dues to the address below. Please circle if you want to be listed in our mmebership directory and/or check items you don't want listed.

The Guild of Metalsmiths	List Me	Don't List Me
PO Box 11423	in the directory	in the Directory
St. Paul MN 55111	but don't list	
address - phones: home - work - fax - cell - email - web page		
<i>(mark items above you DO NOT want published)</i>		

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

(optional items)  
Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Email address \_\_\_\_\_

Web page: \_\_\_\_\_

**Metalsmith Back Issue Service**

Back issues of The Metalsmith are available to Guild members for only \$3.00 each, postage included.

Use your most recent copy of The Metalsmith's "How to" index to pick out the topics that interest you most. Then, if you don't already have those Metalsmiths in your collection, get them from the Guild of Metalsmiths Back Issue Service!

To order, write the Volume and Issue number(s) on the back of this form along with your mailing address.

Include a check for \$3.00 for each issue made out to Guild of Metalsmiths.

Send it to:  
Pete Stanaitis  
2476 10th Ave.  
Baldwin WI 54002

If you have any questions about the service, contact Pete at 715-698-2895 or email him at: [spaco@baldwin-telecom.net](mailto:spaco@baldwin-telecom.net)

## The Guild of Metalsmiths on the web:

Visit our website at <http://www.metalsmith.org>

Looking for something? Try the search engine. On our main page, just below the index table, click on "Search this Site," and enter your query.

Join The Bellows, our email discussion forum.

Information at:

<http://www.metalsmith.org/bb/TheBellows.htm>

## Request Form Guild of Metalsmiths Video Library:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (       ) \_\_\_\_\_

Tapes requested: \_\_\_\_\_

Include \$3.00 for each "T" number requested. Make check payable to:  
The Guild of Metalsmiths

Send request and check to:

Rich Herman  
1253 Danbury Way  
Rosemount, MN 55068

email: [racherman@frontiernet.net](mailto:racherman@frontiernet.net)  
phone: (651)322-1623

## Metalsmith back issue service order form

Read directions on the reverse side of this form.

Please send me these back issues: (Vol:issue)  
Use additional sheets of paper if you need them.

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## Joining The Guild of Metalsmiths?

Please introduce yourself. Each month we welcome new members to the Guild and offer them a chance to tell us a bit about themselves. (who you are, your goals as a metalsmith, the services you provide, products you make, etc.) Whatever you want to share is fine. So, give us a statement of interests/services up to 254 characters long (letters and spaces). This statement is also printed in the member directory (optional).

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# Goings on...

...a calendar of GoM events at a glance



## Events in January, 2008

- Jan. 9, Guild board meeting, Myron Hanson's in Eagan.
- Jan. 12 & 13, Making the Showy Lady Slipper, Myron Hanson's Studio in Eagan.
- Jan. 19, Beginning Blacksmithing, B class, session 2

## Events in February, 2008

- Feb. 2, Beginning Blacksmithing, B class, session 3
- Feb. 13, Guild meeting at Oakeshott Institute, 1101 Stinson Blvd. NE, Minneapolis
- Feb. 16, Beginning Blacksmithing, B class, session 4
- Feb. 23, Beginning Blacksmithing, C class, session 1

## Events in March, 2008

- March 8, Beginning Blacksmithing, C class, session 2
- March 12, Guild board of directors meeting, Myron Hanson's studio, Eagan, MN
- March 22, Beginning Blacksmithing, C class, session 3
- March 29 & 30, welding class, details TBA

## For sale:

I have some blacksmith equipment that I would like to dispose of. I have a cone, blower, vise, and anvil. There is also a slab of solid metal and some tools. I am not a blacksmith, so do not know the terms by which you know these items.

If you know of anyone who would be interested, please have them call me to make an appointment to see these items.

Rose Prissel  
715 -672-5895  
Durand, WI

# The Forum

January 2008



Vol. 10, No. 1

## February 13 Guild meeting set for Oakeshott Institute, Mpls

The Oakeshott Institute's mission is to promote the interest in ancient arms and armor through a hands-on educational approach.

The Oakeshott Institute, a 501(c)(3) non-profit organization, was established by Christopher Poor in 2000. The Institute is named after the late Ewart Oakeshott, a leading authority on European arms and armor. Ewart spent a lifetime researching and collecting swords. His collection, now entrusted to The Oakeshott Institute, contains more than 75 pieces and spans nearly 4000 years of history including a sword from the First Crusade and a Scandinavian sword from the Bronze Age.

The Oakeshott Institute's President, Christopher Poor, owns Arms & Armor, a business specializing in the replication of historic artifacts. He first met Ewart Oakeshott on a research trip to London in 1985. Their mutual passion for medieval armor led to a deep and lasting friendship.

As the relationship grew, Ewart and his wife, Sybil Marshall, expressed concern that when they were gone his life-long collection would be auctioned off, or worse, scattered and lost. Ewart was always delighted to share his boundless knowledge and his amazing collection. Sybil, an innovative educator, lecturer and novelist, shared his enthusiasm for learning and also collected artifacts. At their request, The Oakeshott Institute was conceived, and a trust was established to carry forward their love of ancient artifacts and the educational opportunities they present.

It was extremely important to Ewart and Sybil that the collection be available to future students, not just as relics behind glass but as living pieces of history. Ewart firmly believed that to truly experience the sword one needed to touch it. He would say "a sword is a sad, lifeless object - but hold it in your hands and it comes to life!" A major goal in forming the Institute was to provide a space where both scholars and the public could share in the unique experience of interacting with historical pieces.

Ewart Oakeshott died in 2002 at the age of 86. Sybil Marshall passed away three years later, at the age of 91. But their legacy lives on through the work and efforts of The Oakeshott Institute.

### See map on page 9

Oakeshott Institute is located at 1101 Stinson Blvd NE in Minneapolis. On Interstate 35W, take exit 23 A from the south and 21A from the north. Meeting starts at 6:30 pm with potluck, followed immediately by membership meeting. Be sure to read your copy of the bylaws--old and proposed change--in the centerfold of this issue of The Forum. We will be voting on their adoption at this meeting.



## Forum deadline for February: Monday, Jan. 14, 2008

The deadline for The Forum is always the third Monday of the month. If you have activities that will be occurring in the next few months and wish to have them published in the next Forum, please send them by Monday, Jan. 14, 2008 to Georgia Myers, editor, by e-mail to:

[forum@metalsmith.org](mailto:forum@metalsmith.org)

(e-mails will be forwarded to Georgia Myers), or to

[gldmyers@embarqmail.com](mailto:gldmyers@embarqmail.com)

or mail them to:

Georgia Myers

413 W Dakota St

Lake City MN 55041



*The Guild of Metalsmiths, St. Paul, MN, publishes the GoM Forum monthly. It is intended as a tool to further our educational mission, to keep members up to date on current happenings, to publicize projects and workshops, a place for all members to express their opinions, concerns, learn more about each other—in short, to help us run our organization.*

For address change, or to submit comments, please mail to: The GoM Forum

Georgia Myers

413 W Dakota St

Lake City, MN 55041-1869

or e-mail to

[forum@metalsmith.org](mailto:forum@metalsmith.org) or

[gldmyers@embarqmail.com](mailto:gldmyers@embarqmail.com)

## Guild educational grants

There is grant money available for Guild members to study intermediate and advanced metalworking techniques.

The Guild educational grant program is designed to bring new skills into the metalworking community. Participants are given money to pay for a portion of their expenses and are expected to learn some new or poorly understood skill, and then to share what they have learned with other members and the public through an article in our quarterly magazine, "The Metalsmith." They're also expected to lead a workshop on the topic (or other educational service approved by the board).

Application forms are available from the president or treasurer at a regular meeting, or by sending a self-addressed, stamped envelope to:

The Guild of Metalsmiths

PO Box 11423

St. Paul MN 55111



## 'The Forum' is online

To read an electronic (PDF) version of *The Forum* each month, go to our website, [www.metalsmith.org](http://www.metalsmith.org).

## Letter to The Guild of Metalsmiths from the Blacksmith Association of Missouri (BAM)

Dear Editors,

Greetings from the Missouri smiths! The Blacksmith Association of Missouri would like to invite you and your membership to the 17th Annual Ozark Conference on May 1, 2, & 3, 2008, being held at the Missouri State Fairgrounds in Sedalia, Missouri. This will be our largest conference ever, and we would love for other organizations to share the experience with us.

We are looking forward to a wonderful 3 days, so we hope you can join us. After all, we do this "For Love of The Craft!"

Thank you,

BAM 2008 Conference Committee

Kirk Sullens, BAM President

2008 Conference CoChairman

417-863-8628

[kirk@kirksullens.com](mailto:kirk@kirksullens.com)

NOTE: to learn all about the BAM conference, go to <http://www.bamsite.org/> Preregistration is needed by April 14, 2008.

## News from Tunnel Mill...

In 2008 Tom Latane' will be teaching 1 or 2 classes at Tunnel Mill, depending on interest. Gothic Chest Lock—The class will cover the forging, filing and fitting of components of a chest lock with a spring loaded bolt to retain a hasp. A roughed out key blank will be available to be fitted, using saw and files, to a set of wards which will be fabricated with mortise and tenon joints and forge brazed.

Those who participated in the Gothic chest class will be constructing a lock to be affixed behind the front wall of the chest. Other students will make a lock which could be mounted on the exterior of any appropriately sized wooden chest. Date—May 29, 30, & 31, 2008

- Kirsten Skiles will be doing another Repousse of her choice ..date not yet set. (possibly leaf forging techniques)
- Roger Degner will be doing another Roycroft cooper vessel class. Date not set.
- Nathan Robertson will be doing a hammer class or hammer forging techniques.
- We have been talking with Bill Fiorini on doing a class of his choosing.

If interested in any class just let us know. John & Carol Adams, 507 378-4983 at Tunnel Mill, or email [jcadams@msn.com](mailto:jcadams@msn.com)



# Our neighborhood of smiths

Check this page every month to see what's going on with our neighboring colleagues, and read about activities in their smithing groups.

## UMBA

Visit <http://www.umbaonline.org/events.html>

UMBA DVD-R library

125 different titles

\$5 each, \$2 shipping per order

Never return them to library - [www.umbaonline.org](http://www.umbaonline.org)

## Badger Blacksmiths meetings

Our contact information is as follows:

President: Paul Branch

715-248-7788

715-222-9239

[pbranch@frontiernet.net](mailto:pbranch@frontiernet.net)

Jon Gooding

(715)-688-2067

[hdriverjr@baldwin-telecom.net](mailto:hdriverjr@baldwin-telecom.net)

## Lake Superior Metalsmiths

Lake Superior Metalsmiths (LSM) meet the fourth Saturday of the month at noon from October through April. The meetings are potluck at noon at Dave Hanson's house, 5873 Taft Road, Duluth, Minnesota, 218-721-4572.

## Northern Minnesota Metalsmiths

The NMM meetings are the first Monday of the month, often, but not always, at Keith Johnson's shop in Bemidji. Contact Keith for monthly specifics at [keith@greatriverforge.com](mailto:keith@greatriverforge.com). The Northern Minn. Metalsmith's website is up again, different name, [www.nmmetalsmiths.org](http://www.nmmetalsmiths.org)

## Updates are needed to information on this page!

If you have information to share about one of our neighboring smithing groups, please email Georgia Myers, editor of The Forum, at [gldmyers@embarqmail.com](mailto:gldmyers@embarqmail.com).

## 'The Forum' is online

To read an electronic (PDF) version of *The Forum* each month, go to our website, [www.metalsmith.org](http://www.metalsmith.org).

## Making the Showy Lady Slipper

**When:** Saturday & Sunday, Jan. 12 & 13, 2008  
**Class starts at 9 am each day**

**Where:** Myron Hanson's studio, Eagan MN  
(Map on previous page)

**Fee:** \$40

**Class size:** Maximum 8 students

**Instructor:** Bill Krawczeski,

**Description:** Master blacksmith Bill Krawczeski will teach you how he makes the yellow lady slipper. This is a two-day class. On the first day you will make each individual piece for your yellow lady slipper. Day two you will learn how to assemble these parts into a work of art. At the end of this class, you should take home a completed yellow lady slipper and all the parts for a second yellow lady slipper.

**Safety Equipment:** Safety glasses and earplugs, gloves, apron, cotton clothing, leather shoes

**Other Equipment:** You will be sent a list of chisels along with individual drawings and dimensions for each one. These tools will be used to make the various components for your flower. If you have time and are able, make your own set and bring them with you to class. If you cannot make them prior to class, there will be tools that you may borrow during class.

**Lunch arrangements:** Bring your own lunch with you, or visit one of the fast food restaurants close by. You will have approximately one hour for lunch.

**This is a Guild-sponsored class.**

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Fill out the form on next page. Send your registration with check for \$40 made out to The Guild of Metalsmiths to:

**Jim Moenck**  
**661 Dorland Rd S**  
**Maplewood MN 55119**



## Making the showy lady slipper

Register for this class now! You'll not be sorry! Join one of the most talented blacksmiths in the upper Midwest, Bill Krawczeski, as he instructs you in the fine art of creating a piece that will end up looking similar to the photo at right.



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Register for "Making the Yellow Lady Slipper." Fill out form below and mail, along with check for \$40 made out to "Guild of Metalsmiths" to:

**Jim Moenck**  
**661 Dorland Rd S**  
**Maplewood MN 55119**

For questions, call Jim at 651-735-4461 or email [jrmoenck@yahoo.com](mailto:jrmoenck@yahoo.com)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## What is a mentor, and why do we need them?

You will be hearing a lot more about mentoring, and being a mentor. What is a mentor, you ask? All of us have been mentors at one time or another in our lives. No matter who we are, where we come from, what age we are, we have been mentors to one degree or another. Mentor is defined in the dictionary as advisor, counselor, guide, tutor, teacher or guru. Well guru might be a stretch, at least in my mind. But we all have guided or taught. Whether it was our children, co-workers or friends, we have been a mentor at some time or another.



In order for our Guild to continue to grow, and pass on the skills in blacksmithing, we need mentors. Period.

We know it is easier to learn a skill if some one teaches it to you than to learn it on your own. We benefit from the mistakes of others, and the learning curve becomes much quicker. We must continue to pass the knowledge we have on to others, and they in turn to others, and so on, and so on. That way, the skill of blacksmithing will continue to flourish. If you are asking yourself right now, "what can I do, or what do I have to offer, in order to be a mentor", here are a few things to consider.

If you are a board member, you automatically are a mentor. If you want to be a mentor, you can be. Any member can be a mentor.

Every new member needs to be assigned to a mentor. We want every new member to feel welcomed to our Guild. By simply being available to let them know when the next meeting is, where it is at, and would they want to ride with you to the meeting can be a big help to a new member. And don't just tell them where it's at or take them there, sit with them at dinner and introduce them to other members. Help make them feel welcome to our community. So, in a nutshell, here is a list of things you can do as a mentor when you are called upon:

I have come to realize that a good many members don't have a place to smith. Perhaps you could invite them over to your shop some afternoon, and share some of your time and skills with him or her. Or perhaps you could tell them about a class of interest that they could take. Maybe they don't have any tools, and don't know where to find them.

Can you do anything to point them in the right direction? I think you can. And, if you are interested in becoming a mentor, contact Gordon Barr, and help the Guild perpetuate the craft of blacksmithing. Gordon can be reached at [agbarr@aol.com](mailto:agbarr@aol.com), by phone at 952 894-4821, or contact him at a Guild meeting.

— Jim Moenck



## Finney Company announces acquisition of Astragal Press

News Release

December 17, 2007

Ann Prescott, Marketing Manager

[craftbooks@finneyco.com](mailto:craftbooks@finneyco.com)

Finney Company is please to anounce the acquisition of Astragal Press, a company that publishes affordable books for those interested in antique tools and early trades and technologies. Astragal Press has been relocated from Mendahm, New Jersey to Lakeville Minnesota.

Astragal Press was founded by Martyl and Emil Pollak in 1983. Since then, Astragal Press' book list has grown to over 90 titles. The types of books published are new works as ell as reprints and previously out-of-print classics. Astragal Press is one of the principal resources for those interested in antique tool collecting, metalworking, carriage building, early science, and early trades. Popular titles include Five Hundred and Seven Mechanical Movements, Horse Drawn Sleighs, and Restoring Antique Tools. This newest Finney imprint has an additional international appeal, joining titles like A Blacksmithing Primer, Horsemanship Handbook, and other Finney Company publications that are currently distributed worldwide.

Finney Company and Astragal Press had a working relationship prior to the acquisition. "With common customers, including members of The Artis Blacksmith Association of North America (ABANA), we are excited to combine our publishing and marketing efforts," states Alan E. Krysan, president of Finney Company. "The synergy between our two organizations makes this an ideal merger of resources. Both customers and suppliers will benefit from adding Astrgal Press an an imprint of Finney Company."

These and all books published by Finney Company are available at local bookstores, specialty retailers, catalog companies, online booksellers, as wellas Finney Company by calling 866-543-3045, or visiting [www.astragalpress.com](http://www.astragalpress.com) or [www.fineyco.com](http://www.fineyco.com).

Finney Company, established in 1947, is a growing independent publisher and distributor of educational materials and trade books. In the last six years, it has acquired eleven companies, expanding both the proprietary titles and titles distributed for other publishers. Astragal Press has been added to this list of highly regarded companies for a combined total of more than 200 years of providing quality materials to schools, libraries, and individuals worldwide.

### NEW MEMBERS

Kurt Reichenbach  
N6878 US HYW 12  
BlackRiver Falls, WI 54615  
715-284-3525  
[KMREICHE@CENTURYTEL.NET](mailto:KMREICHE@CENTURYTEL.NET)

Please be sure to add this name and address information to your copy of The Guild of Metalsmiths directory.

## Gate Project - 2008

February 9<sup>th</sup> & 10<sup>th</sup>

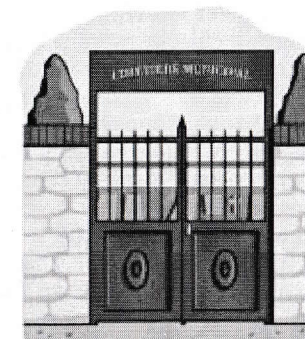
Instructors: Myron Hanson, Bill Krawczeski, Dick Carlson, Bob Johnson, Jim Moenck, and others

Class fee: \$60

Class size: maximum 12

students, minimum 8 students

Where: Dick Carlson's shop, Flint Rock Ridge Forge  
19700 Red Wing Blvd  
Hastings MN 55033 (map next page)



This Gate Project class will give participants first hand knowledge and experience to learn how to build a gate. Many processes will be used, such as executing a design plan, punching, drifting, upsetting, mortise and tenons, collars, rosettes, riveting and scrollwork. Participants will be responsible for making various parts of the gate. This project will be used in conjunction of the Ring Contest which will be held at the 2008 Madness. The gate will be auctioned for sale at the conference, and the winning bidder will have their pick of rings from the contest installed in this gate. This will be an educational event to build your blacksmithing skills, as well as a fund raiser for The Guild of Metalsmiths. (see next page for more details and map)

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**Register now for this unique Gate Project. Fill out the form on the next page and mail with check.**



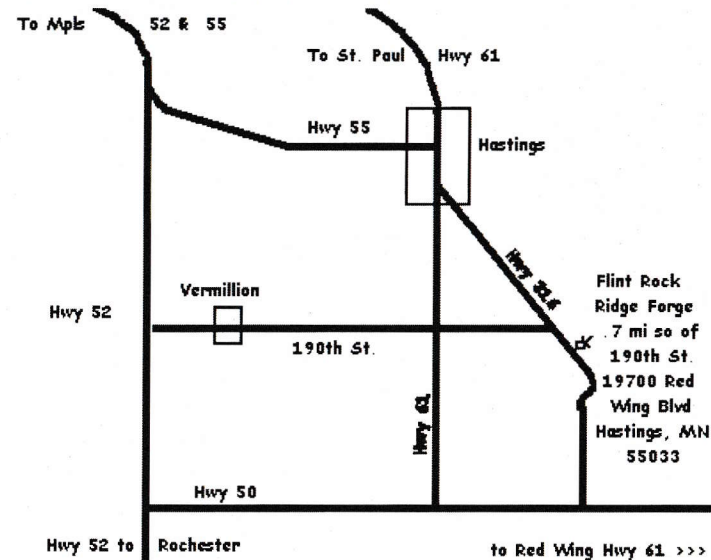
**Equipment to bring:** Bring your bucket of favorite tools; hammers, punches, chisels, twisting wrench, etc.

**Safety Equipment** – safety glasses & ear plugs are mandatory. Other safety equipment may include: gloves, leather apron, cotton clothing, leather shoes. Any other equipment will be furnished.

The gate we'll be working on is 3' wide and 5' high. The gate on the previous page is only a representation and not the actual design we'll be working on.

**Lunch Arrangements:**

Bring your own lunch. This will be an intense workshop, and you will not have time to run into town for lunch.



Register for "Gate Project 2008." Fill out form below and mail, along with check for \$60 made out to "Guild of Metalsmiths" to:

**Jim Moenck**  
**661 Dorland Rd S**  
**Maplewood MN 55119**

For questions, call Jim at 651-735-4461 or email [jrmoenck@yahoo.com](mailto:jrmoenck@yahoo.com)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Bylaws Vote at February Membership Meeting

Approximately one year ago, we published a copy of the current bylaws of The Guild of Metalsmiths in our publication "Metalsmith". These bylaws were originally written in 1978 and were later revised and amended in 1990.

It was noted by many people that the current bylaws do not really reflect how our organization operates or should operate. In this issue of "The Forum" you will notice a reprint of these bylaws plus a proposed updated version of the bylaws. The second version was developed by the Long Term Planning Committee under the leadership of Gary Myers and reviewed by the Board of Directors. We feel this updated version is a better match for the way our organization works and provides a better framework for us to use.

According to the current bylaws any amendment or rewrite must be published to the membership then voted on and approved at one of our regular meetings before the new bylaws may be implemented.

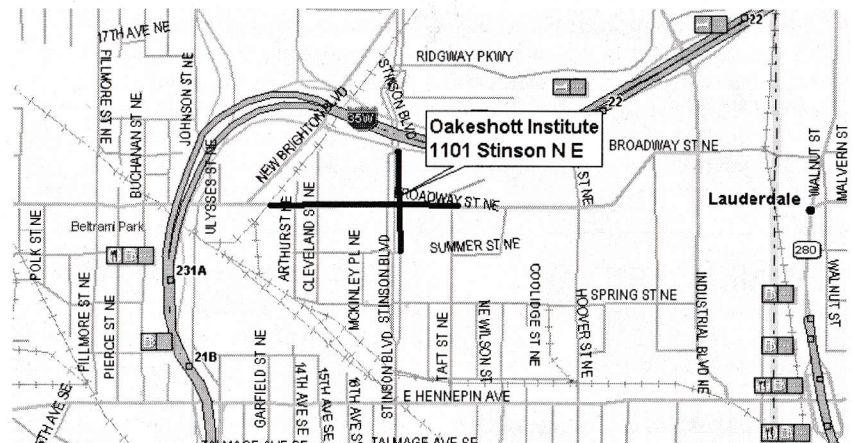
This issue of "The Forum" is considered the official publication of the new version and the Board has decided to hold the approval vote by the membership at our regular February membership meeting. This vote will be a simple approval or rejection of the new bylaws as published in this issue of "The Forum," no amendments or changes will be accepted.

It is hoped that all members will read the proposed new version and come to the meeting next month ready to vote on this change for our organization.

*Rich Herman, President*

NOTE: the two versions (current and proposed updated version) of the bylaws are printed in the centerfold of this publication. Please loosen the staples and remove them for ease of reading.

## Map to Oakeshott Institute





# *The Guild of Metalsmiths*

## Bylaws

A Non-Profit Organization Dedicated to the Art of Metalworking

P.O. Box 11423  
Saint Paul, Minnesota 55111



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August 8, 1990

BYLAWS OF THE GUILD OF METALSMITHS as adopted at a Board of Directors and General membership meeting December 13, 1978 for enactment in 1979 and then as amended on August 8, 1990 for enactment immediately.

### **Purpose and Objective**

The Guild is organized solely for educational purposes and preserving the historical traditions of the metalsmith's art. These objectives are accomplished by providing workshops, publications, conferences, lectures, and demonstrations that are available to members and the general public alike. The purpose of these programs is to educate the membership and the general public. This is accomplished by promoting the exchange of information, skills and knowledge to preserve the metalsmith's art and create a supportive atmosphere for high standards of craftsmanship.

### **Membership**

A strong organization is composed of persons actively involved and feeling committed to the goals of the organization. Members gain from their organization not only by receiving but also by giving. One gets out of an organization that which one puts into it.

Therefore, all members are encouraged to contribute to The Guild of Metalsmiths, insofar as their time and skills permit, by giving of their time, talents and services on at least one occasion during the year. Contributions include but are not limited to serving on a committee, planning for an activity, setting up demonstration sites, making phone calls and making deliveries.

### **Fiscal Year**

The fiscal year of the GUILD shall begin on the first day of January and end on the last day of December in each year.

### **Dues**

The Board of Directors of the GUILD, with membership approval, may determine from time to time the



amount of the annual dues payable in advance on the fifteenth day of January for that fiscal year. Presently dues are \$17\* for single, family or organizational membership. A family membership is a membership that includes all members of one immediate family.

\*(These were the dues in 1990, current dues ca. 2001, are \$30/yr.)

### Property

The property of the GUILD is irrevocably dedicated to charitable purposes: no part of the net income assets of the Guild shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private persons. Upon the dissolution or winding up of the GUILD, all its assets remaining after payment or provision for payment, of all debts and liabilities of the GUILD shall be distributed to a nonprofit fund, foundation or corporation which has established its tax status under section 501 (c) (3) of the Internal Revenue Code.

### Meetings

There shall be a minimum of six (6) meetings each year, location and dates to be determined by the Board of Directors. Whenever practical, an agenda shall be mailed to all members before a meeting. For major issues voting shall be by majority vote of the members present.

#### Meeting Specifics:

Guild meetings are to be held six (6) times per year, normally the second Wednesday evening of the months of February, April, June, August, October, and December, unless a holiday, in which case one week later.

### Board of Directors

The Board of Directors of the GUILD shall consist of seven (7) members elected from the membership. The members of the Board shall upon election proceed with performance of their duties and continue in office for a period of two years. Successors shall assume their duties within thirty (30) days after the election.

It shall be the responsibility of the board of Directors to establish the policies and general operating procedures of the GUILD.

During the Term of election, a Board member may be removed for any of the following reasons:

- A. Voluntary resignation
- B. Death
- C. Failure to attend three (3) Board meeting unless excused by the Board
- D. Expulsion for a charge of misconduct. Such expulsion shall be made only upon a majority vote of the full Board.

### Officers

The officers of The Guild shall include a President, Vice President, Recording Secretary and Treasurer, who shall be elected by the membership at the December meeting for a one year term.

August 8, 1990

### Duties of Officers

- PRESIDENT: shall preside at all membership meetings of the GUILD and the Board of Directors, is ex-officio member of all committees with vote, shall communicate to the Board of Directors and GUILD members continually on the GUILD activities.
- VICE PRESIDENT: will act in the absence of the President
- TREASURER: shall maintain current GUILD roster, have custody of all monies deposited in bank, maintain financial records and provide annual report tot the members or when requested by the Board of Directors.
- RECORDING SECRETARY: shall maintain records of all GUILD meetings, and have records available at meetings.
- HISTORIAN: the HISTORIAN shall be appointed by and shall serve at the discretion of the Board of Directors. The HISTORIAN shall keep GUILD photographs, a set of archives of the METALSMITH, published articles, clippings, etc, pertaining to The Guild and memorabilia of The Guild and its membership.
- EDITOR: The EDITOR shall be appointed by and shall serve at the discretion of the Board of Directors. The EDITOR is responsible for the publication, mailing and maintenance of the METALSMITH

### Nominating Committee

At least three (3) months before the end of the fiscal year, the PRESIDENT shall appoint a nominating committee which shall prepare a list of nominations for the Officers for one year terms and for the Board of Directors for two (2) year terms. The nominating committee may nominate more than one candidate for each office and more candidates than there are vacancies for the Board of Directors.

For this committee the president shall secure the services of three (3) members well acquainted with activities of the GUILD.

Any member may furnish additional names of qualified persons for directorship to the nominating committee for consideration at any time before the committee renders its report.

### Election of Directors and Officers

Nominations from the floor shall be accepted at the time of the elections. Elections will proceed by ballot and those filled ballots will be collected and counted by the recording secretary with the aid of the nominating committee. The results will be announced at the meeting and will also appear in the next GUILD newsletter.

The 1979 Board of Directors election shall be three (3) persons for one (1) year terms and four (4) persons for two (2) year terms. This process will overlap Board membership for continuity of administration.

### Amendments

These bylaws may be amended, repealed or altered in all or in part by a majority vote at duly organized meetings of the GUILD. The Proposed Changes shall be mailed to the last recorded address of each member at least (15) days before the time of the meeting to consider the change.



#### 11. Board-appointed Staff

- HISTORIAN: Shall be appointed by and shall serve at the discretion of the Board of Directors. The historian shall keep guild photographs, a set of archives of "The Metalsmith," "The Forum" and published articles, clippings, etc., pertaining to TGoM and its membership.
- MEDIA STAFF: The editors of "The Metalsmith" and "The Forum," the webmaster, and the book and video librarian shall be appointed by and shall serve at the discretion of the Board of Directors. They are responsible for TGoM communications with the members and help to represent the image of metalsmithing to the public.

#### 12. Nominating Committee

At least three (3) months before the end of the fiscal year, the president shall appoint a nominating committee which shall prepare a list of candidates of officers for one (1) year terms and of Board of Directors for two (2) year terms. The nominating committee may nominate more than one (1) candidate for each office and more candidates than there are vacancies for the Board of Directors. For this committee the president shall secure the services of three (3) members well acquainted with activities of TGoM. Any member may furnish additional names of qualified persons for directorship to the nominating committee for consideration at any time before the committee renders its report.

#### 13. Election of Directors and Officers

Nominations from the floor shall be accepted at the time of the elections. Elections shall proceed by ballot, and those filled ballots shall be collected and counted by the recording secretary with the aid of the nominating committee. The elected officers and directors shall be those with the highest vote counts. The results shall be announced at the meeting and shall also appear in the next TGoM publications.

#### 14. Succession of Officers

The order of succession to the office of president shall be: vice-president, recording secretary, and treasurer. Other vacancies are to be filled by a majority vote of the Board of Directors in consultation with the remaining officers.

#### 15. Amendments

These bylaws may be amended, repealed, or altered in all or in part by a vote of the majority of the members present at a membership meeting of TGoM. The proposed changes shall be mailed to the last recorded address of each membership at least fifteen (15) days before the date of the meeting to consider the change.

## The Guild of Metalsmiths

### Bylaws

A Non-Profit Organization Dedicated to the Art of Metalworking

P.O. Box 11423  
Saint Paul, Minnesota 55111



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February 13, 2008

BYLAWS OF THE GUILD OF METALSMITHS as adopted at a Board of Directors and General membership meeting December 13, 1978 for enactment in 1979, then as amended on August 8, 1990, and then as adopted on February 13, 2008 for enactment immediately.

#### 1. Name

The official name of the organization shall be The Guild of Metalsmiths. The acronym shall be "TGoM."

#### 2. Purpose and Objective

The Guild of Metalsmiths is organized solely for educational purposes and preserving the historical traditions of the metalsmith's craft. The organization is strictly limited to purposes which qualify it as an exempt organization under section 501(c) (3) of the Internal Revenue Code. The education of the members and the general public is accomplished in a variety of ways. Some of these are workshops, publications, conferences, lectures, and demonstrations sponsored by TGoM or another organization. These activities promote the exchange of information and knowledge needed to preserve the metalsmith's art and support high standards of craftsmanship.

#### 3. Membership

Membership is open to anyone accepting the purpose and bylaws of TGoM and paying the annual dues. A strong organization is composed of members who are actively involved. They give back to the organization as well as receive from it. All members are encouraged to contribute of themselves on at least one occasion a year. This includes but is not limited to being an officer or board member, serving on a committee, helping plan an event, setting up a demonstration site, leading or helping teach a class, or contributing to the publications.

#### 4. Fiscal Year

The fiscal year of TGoM shall begin on the first day of January and end on the last day of December in each year.



5. **Dues**

The Board of Directors, with membership approval, sets the amount of annual dues. Membership begins at the time that dues are paid, and membership is renewed annually during the quarter in which the original dues were paid. Membership includes all members of one immediate family. Membership may be terminated for non-payment of dues, effective ninety (90) days from the due date.

6. **Property**

The property of TGoM is irrevocably dedicated to charitable purposes: no part of the net income assets of TGoM shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private persons. Upon the dissolution of TGoM, all assets remaining after payment or provision for payment of all debts and liabilities of TGoM shall be distributed to a nonprofit fund, foundation, or corporation which has established its tax status under section 501(c)(3) of the Internal Revenue Code.

7. **Meetings**

Guild membership meetings shall be held six times each year. Meetings are scheduled for the second Wednesday evening of the months of February, April, June, August, October, and December. If there is a conflict with these dates, the meeting will be changed to a date as close to the scheduled date as practical. The date, location, and time shall be determined by the board or their delegates. For major issues, voting shall be by a majority vote of members present. For the purpose of voting, all members present at the meeting are entitled to vote.

8. **Board of Directors**

The Board of Directors of TGoM shall consist of seven (7) members elected from the membership. Three directors shall be elected to begin serving in even numbered years. Four directors shall be elected to begin serving in odd numbered years. The members of the board shall, upon election, proceed with performance of their duties and continue in office for a period of two years. Successors shall assume their duties within thirty (30) days after the election.

**Powers:**

The business, property, and affairs of TGoM shall be managed by a Board of Directors that has the power to:

- Initiate and approve plans and events for the welfare of TGoM members.
- Print and circulate documents and publish publications supporting the purposes and objectives of the organization.
- Communicate with other organizations interested in metalsmithing.
- Engage, consult with, and contract for services.
- Adopt the annual budget.
- Raise and disburse funds.
- Determine policy as required.
- Devise and execute such other measures as it deems proper to promote the objectives of TGoM, and to best protect the interest and welfare of TGoM and its members.

**Quorum:**

A simple majority of the Board of Directors must be present to constitute a quorum. In the absence of the president and vice-president, the quorum present may choose a chairman for the meeting. If a quorum is not present, a lesser number may adjourn the meeting to a later date, no more than thirty (30) days later.

**Voting:**

Each director shall have one vote at all meetings of the Board of Directors, except when a director has a conflict of interest. Motions require a simple majority vote of all directors present. Only the officer presiding at a Board of Directors meeting shall have a vote, and then only if needed to break a tie.

**Vacancies:**

Whenever a vacancy occurs on the Board of Directors, that vacancy shall be filled without undue delay. The president of TGoM shall nominate a TGoM member to fill the board vacancy. This shall require the approval of a majority of the remaining board. The appointee shall fill the vacancy until the expiration of the term of the replaced director.

**Removal of Directors:**

Directors may be removed by a two-thirds (2/3) majority of votes cast by the Board of Directors at a regular meeting, or a special meeting called for this purpose. A separate vote is required for each director sought to be removed. During the term of election, a board member may be removed for any of the following reasons:

- A. Failure to attend three (3) board meetings unless excused by the board.
- B. Expulsion for a charge of misconduct. Such expulsion shall be made only upon a majority vote of the full board.

**Regular Meetings of the Board:**

There shall be a minimum of six (6) board meetings each year. Regular board meetings shall normally be held in months in which no regular general membership meeting is held. All board meetings shall be open to any member except when the board has moved, during an open meeting, to go into executive session.

**Emergency Meetings of the Board:**

The board may conduct emergency business at the call of the president or of one-third (1/3) of the members of the board. An emergency meeting may be conducted via telephone, electronic mail, or in person. Any actions taken must be ratified at the next regular board meeting.

9. **Officers**

The officers of TGoM shall include a president, vice-president, recording secretary, and treasurer, who shall be elected by the membership at the December meeting for a one-year term.

10. **Duties of Officers**

- **PRESIDENT:** Shall preside at all membership meetings of TGoM and the Board of Directors, is ex-officio member of all committees with vote, shall communicate TGoM activities to the Board of Directors and TGoM members.
- **VICE-PRESIDENT:** Shall act in the absence of the president.
- **TREASURER:** Shall maintain current TGoM roster, have custody of all monies deposited in bank, maintain financial records, and provide annual report to the members or when requested by the Board of Directors.
- **RECORDING SECRETARY:** Shall maintain records of all TGoM board and membership meetings, and have records available by request.